

**TILLAMOOK CITY COUNCIL MEETING  
MONDAY, JUNE 15, 2009 - 7:30 P.M.  
CITY HALL, 210 LAUREL AVENUE**

**WORKSHOP:** City Council meeting was preceded by a workshop beginning at 6:00 P.M. to discuss with the Urban Renewal Agency IGA extension. At 6:30 P.M. to receive information on Police activities, training and requirements.

**CALL TO ORDER/FLAG SALUTE:**

Mayor McPheeters called the regular City Council meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

**ROLL CALL:**

Those present for roll call:

Mayor Bob McPheeters  
Councilor Joe Martin  
Councilor Carolyn Decker  
Councilor Steven Forster  
Councilor John Sandusky  
Councilor Willard Berry

**Absent:**

Councilor Suzanne Weber (excused)

**Staff Present:**

Mark Gervasi, City Manager  
John Putman, City Attorney  
Terry Wright, Chief of Police  
Arley Sullivan, Public Works Director  
Jon Williams, Street Department Supervisor  
Bernadette Sorensen, City Recorder

**AGENDA:**

The posted agenda for the meeting of June 15, 2009 is attached and by this reference is made a part of the record.

**ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:**

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. Chamber of Commerce request for early funding. (Exhibit A)
3. 2009 Asphalt Unit Bid Sheet w/previous year comparison of cost. (Exhibit B)

**MINUTES:**

Council minutes were not available at this time.

**PRESENTATION:**

***SPECIAL OLYMPICS***

**Tillamook City Council Meeting**  
**June 15, 2009**

**Susan Palmer, TCCA** presented Special Olympics and Chief Wright with a check for \$2,036 for 25% of ice cream sales on Saturday. **Linda Kay Marshall, TLC Mustangs** presented Special Olympics and Chief Wright with a check for \$1,200 for their fundraising effort. Marshall commented on the fine job Chief Wright does for Oregon Special Olympics.

**MONTHLY REPORT:**

**City Recorder:**

- Financial information provided in Council packets.

**Municipal Court Judge**

- He has submitted his contract renewal which was included in Council packets. He has asked for a raise from \$90/hr. to \$100/hr. Council and Dolan discussed the services of Municipal Court.

**PUBLIC HEARINGS:**

**1. CITIZEN HEARINGS - NON-AGENDA ITEMS:**

**Andy Neal, Tillamook Area Chamber of Commerce** approached the Council with a special request. They are requesting an early allotment of Transient Room Tax funds due to tough economic times. They are trying to keep the Chamber doors open as much as possible. Gervasi explained the Transient Room Tax fund and how the money comes into that fund. **Linda Kay Marshall** spoke in support of the Chamber of Commerce.

**2. COUNCIL CONCERNS - NON-AGENDA ITEMS:**

**Councilor Berry** said that the Sign Ordinance needs to be updated and presented to the Planning Commission for review. He gave several change suggestions. He thanked the Street crew for fixing some potholes. Grub Club started today. He also asked to be excused from the second meeting in July.

**Councilor Decker** thanked the Street Dept. for putting up the hanging flower baskets.

**Gervasi** said he would ask that the Sign Ordinance be placed on the July Planning Commission meeting to start the review process.

**PERMITS & LICENSES: NONE**

**COMMITTEE REPORTS:**

**Beautification Committee:** None.

**Hoquarton Trail Dedication:** **Mayor McPheeters** stated that Council should have received an invitation to the dedication of the AAUW Memorial Tree Grove at Hoquarton Trail on Wednesday, June 17<sup>th</sup> at 10:30 a.m.

**NEW BUSINESS:**

**CITY/COUNTY WEED CONTROL IGA** – Jon Williams, Street Department Supervisor

Williams referred to his staff report included in packets. He supports an agreement between the City and the County for the county to provide information and services for weed control with the City of Tillamook. Approximate cost of the program for weed control is between \$1,000-\$1,200 and has been budgeted for FY2009-2010 in the Local Fuel Tax Fund. Reason for the agreement is because the City does not have adequate tools or manpower to provide weed control within the City.

Councilor Martin made a motion to approve the Intergovernmental Agreement for Tillamook County to provide information and services for weed control within the City of Tillamook. The cost shall not exceed \$1,200. Councilor Decker seconded the motion. Motion carried unanimously by Council seated.

**CITY ATTORNEY CONTRACT FOR FY 2009-2010**

City Attorney Putman told Council that nothing in his contract has changed from last year except the dates of service. He asked for Council approval.

Councilor Berry moved for the approval of the contract for the City Attorney. Councilor Decker seconded the motion. Motion carried unanimously by Council seated.

**MUNICIPAL COURT JUDGE CONTRACT FOR FY 2009-2010**

Councilor Sandusky moved approval of the Municipal Court Judge Dolan's contract for FY 2009-2010. Councilor Berry seconded the motion. Motion carried unanimously by Council seated.

**PERSONAL SERVICES CONTRACT** – Debra Reeves, Administrative Assistant

Gervasi said this contract has been budgeted for FY 2009-2010.

Councilor Martin moved the approval of the Personal Services Contract for Debra Reeves. Councilor Decker seconded the motion. Motion carried unanimously by Council seated.

**PERSONAL SERVICES CONTRACT** – Raul Ramirez, Spanish Interpreter for Municipal Court

Gervasi said this Personal Services contract was to formalize the use of Mr. Ramirez as the Municipal Court Spanish interpreter.

Councilor Sandusky moved to approve the Personal Services Contract between the City of Tillamook and Raul Ramirez for interpretive services for Tillamook Municipal Court. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

**ANNUAL OVERLAY PROJECTS BID**

Sullivan said they only received one bid and that was from S-C Paving. He gave the Council a copy (Exhibit B) of the current bid in which he also included last year's price for comparison. Price increases range between 3.5% and 5%. He felt that was acceptable.

Councilor Berry moved to accept the 2009 Asphalt Unit Bid from S – C Paving. Councilor Martin seconded the motion. Motion carried unanimously by Council seated.

**FLOWER BASKET WATERING BID**

Gervasi said the City received two bids. One from Country Cupboard Gifts at \$10,000 and Tillamook High School FFA at \$11,750. City recommendation is to accept the low bid.

**Councilor Forster moved to accept the low bid of \$10,000 from Country Cupboard Gifts. Councilor Sandusky seconded the motion. Motion carried unanimously by Council seated.**

**TILLAMOOK URBAN RENEWAL AGENCY IGA EXTENSION**

Gervasi stated that the current IGA with the Urban Renewal Agency expires on June 30, 2009. He recommends the Council approve a 90-day extension to September 30, 2009.

**Councilor Sandusky made a motion to extend the IGA with the Urban Renewal Agency for 90 days. Councilor Decker seconded the motion. Motion carried unanimously by Council seated.**

**LEGISLATIVE**

**RESOLUTION -- DECLARATION OF SURPLUS EQUIPMENT -- Police Department**

Chief Wright explained that by resolution the City Council allows the use of PropertyRoom.com. This company will come by with a truck and load the items to be sold. They list them and we get a check for 50%. On vehicles we get 100%.

**Councilor Berry moved approval of the items being declared surplus. Councilor Sandusky seconded the motion. Motion carried unanimously by Council seated.**

**RESOLUTION -- AUTHORIZATION OF CAPITAL LOANS BETWEEN FUNDS FOR FY 2008-2009**

Gervasi explained that a loan from the Sewer Fund to the Street Fund for \$60,000 and a loan from the Water Fund to the General Fund for \$70,000 are necessary to correct deficit revenues received during FY 2008-2009. Both loans shall be repaid over a five year term with an interest rate of 2%.

**Councilor Forster made a motion to approve the capital loans as described. Councilor Decker seconded the motion. Motion carried unanimously by Council seated.**

**RESOLUTION -- AUTHORIZING WAIVER OF CERTAIN REQUIREMENTS TO THE TILLAMOOK CHAMBER OF COMMERCE AND APPROVAL OF CERTAIN USES DURING THE JUNE DAIRY PARADE AND JUNE CHILDRE'S PARADE**

**Councilor Martin made a motion to approve the resolution. Councilor Berry seconded the motion. Motion carried unanimously by Council seated.**

**MAYOR'S REPORT:**      None.

Tillamook City Council Meeting  
June 15, 2009

**AUTHORIZATION TO PAY BILLS:**

The Finance Committee had reviewed the current bills prepared for payment. Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Decker. Council seated approved the motion unanimously. Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

**GENERAL CHECKING ACCOUNT**

Special Batch 6/02/09	Check #26600-26601	\$ 3,365.00
Special Batch 6/08/09	Check #26602	\$ 686.83
A/P Batch 6/15/09	Checks #26603-26676	\$ 88,617.05

**ADJOURNMENT:**

There being no further business Mayor McPheeters adjourned the meeting at 8:40 P.M.

**APPROVED:**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder